

INVESTMENT ALLOCATION & INTERFUND TRANSFER CHANGE FORM

- Use this form to:
- **Select a LifeCycle Portfolio or Select Your Own Investment Mix**
 - **Transfer Current Assets between Funds**

You are responsible for: **Selecting your investment allocation & sending this information to Morneau Shepell,** via one of the options:

- we encourage you to go on-line at cbs.hroffice.com to select your investment mix and transfer your assets between funds, or:
- email this form to cbspensions@morneaushepell.com;
- fax this form to Morneau Shepell at: 416-445-9948;
- mail this form to: CBS DC Pension Plan, C/O Morneau Shepell, 895 Don Mills Rd. Suite 700, Toronto, Ontario, M3C 1W3.

If you do not select an investment allocation, nor send this information to Morneau Shepell, your contributions will be allocated to the default fund (the Moderate LifeCycle Portfolio with a retirement age of 65).

If you have questions please contact the Morneau Shepell Canadian Blood Services Pension Centre at 1-877-252-4442 or your local Employee Support Representative. You may find your Employee Support Representative by going to ABOut You (<http://cbswdb001/EmployeePage/>) on the intranet.

Section 1. Identification (Please print)

Employee Name

Last Name First Name Initial

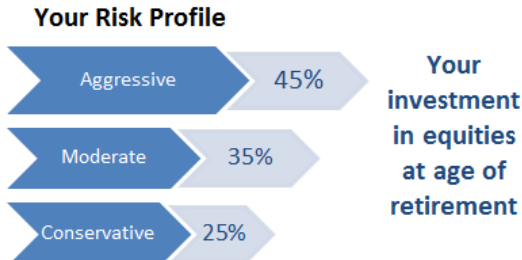
Date of birth **Social Insurance Number**

Employee No. **Sex** MALE FEMALE

Section 2. Investment Allocation of Future Contributions (select only one Option).

OPTION 1: SELECT A LIFE CYCLE PORTFOLIO

LifeCycle Portfolios hold both equity and fixed income funds. The asset mix of the funds is automatically adjusted to become more conservative as your retirement date approaches. In other words a LifeCycle Portfolio automatically changes the asset mix over time from more equity/less fixed income to less equity/more fixed income, in accordance with your investment risk profile.



Morneau Shepell will manage the movement of funds along the glide path as well as periodic rebalancing to the target asset allocation at each stage along the glide path. Every quarter, Morneau Shepell will check your asset allocation and, if it is more than 5% different from the target for your place on the glide path, they will rebalance by selling units in the funds that are above the target allocation and buying units in funds that are under the target allocation.

If you select a LifeCycle Portfolio, you will have to determine:

- i. your risk profile and
- ii. your expected retirement age.

Note: Please refer to the Retirement Planning Workbook for details on Risk Tolerance and to access the risk profile questionnaire.

Note that only one (1) of the LifeCycle Portfolios may be selected.

LifeCycle Portfolios: Equity/Fixed Income Mix

| SUMMARY | | | | |
|--|------------------------------|--|--|--|
| Canadian Blood Services – LifeCycle Portfolios | 40+ years to your retirement | At Your Retirement | | |
| | | Conservative | Moderate | Aggressive |
| Equity | 85% | 25% | 35% | 45% |
| | | <i>12.50% Canadian 12.50% Non-Canadian</i> | <i>17.50% Canadian 17.50% Non-Canadian</i> | <i>22.50% Canadian 22.50% Non-Canadian</i> |
| Fixed income | 15% | 75% | 65% | 55% |
| Total Investment | 100% | 100% | 100% | 100% |

(i) **Indicate the LifeCycle Portfolio that reflects your risk profile:**

Aggressive LifeCycle Portfolio----->

Moderate LifeCycle Portfolio ----->

Conservative LifeCycle Portfolio ---->

(ii) **Indicate your expected retirement age:**

Privacy of Information - Canadian Blood Services (CBS) knows that confidentiality of personal information is important. The personal information you provide on this form is used and retained to administer your pension plan and comply with any legal and regulatory requirements. Any information you provide on this form or other information you provide for your pension plan may be provided to the pension plan administrator (Morneau Shepell), an insurance company, or other company or person who requires the information for the purpose of determining your benefit entitlements under the pension plan. For the purpose of auditing the pension plan, it may also be provided to the auditors of the pension plan who are required to keep it confidential. Access to this information by CBS and at Morneau Shepell will be limited to: staff at CBS and at Morneau Shepell who, in the performance of their jobs, are involved in managing your pension information; persons to whom you have granted access; and, persons authorized by law. You have the right to request access to the personal information in your file, and if necessary, correct any inaccurate information. If you have questions or concerns about our privacy practices, please contact the CBS privacy office by email - privacy@blood.ca or by phone 1-613-739-2483.

OPTION 2: SELECT YOUR OWN INVESTMENT MIX FROM THIS LIST:

Indicate the percentage you wish to allocate to each fund. The total must equal 100 %.

| | | |
|---|------------|----------|
| Manulife Leith Wheeler Diversified (balanced) Fund (5301) | _____ | % |
| Manulife MAM Canadian Money Market Fund (3132) | _____ | % |
| Manulife Pooled GIA Fund (UGIA) | _____ | % |
| Manulife MAM Canadian Bond Index Fund (4191) | _____ | % |
| Manulife BlackRock Long Bond Index Fund (4322) | _____ | % |
| Manulife Pyramis Canadian Focused Equity Fund (7146) | _____ | % |
| Manulife FGP Small Cap Canadian Equity Fund (7381) | _____ | % |
| Manulife MFS International Equity Fund (8681) * | _____ | % |
| Manulife BlackRock U.S. Equity Index Fund (8322) * | _____ | % |
| Total | 100 | % |

* Denotes foreign fund

Pension members are able to elect to rebalance at any time and the first rebalancing will take place on the next quarterly rebalancing date: June 1, September 1, December 1 or March 1.

Do you want to have your current assets automatically rebalanced quarterly? Yes No

Section 3. Transfer of Current Assets Between Funds

Partial transfers should be indicated in percentages. Full transfers should be indicated by "ALL" or 100%. The "Transfer To" side must equal to 100%. Please read Note 3 in Section 4.

| | Transfer From: | | Transfer To: |
|---|----------------|--|--------------|
| Manulife Leith Wheeler Diversified (balanced) Fund (5301) | _____ % | | _____ % |
| Manulife MAM Canadian Money Market Fund (3132) | _____ % | | _____ % |
| Manulife Pooled GIA Fund (UGIA) | _____ % | | _____ % |
| Manulife MAM Canadian Bond Index Fund (4191) | _____ % | | _____ % |
| Manulife BlackRock Long Bond Index Fund (4322) | _____ % | | _____ % |
| Manulife Pyramis Canadian Focused Equity Fund (7146) | _____ % | | _____ % |
| Manulife FGP Small Cap Canadian Equity Fund (7381) | _____ % | | _____ % |
| Manulife MFS International Equity Fund (8681) * | _____ % | | _____ % |
| Manulife BlackRock U.S. Equity Index Fund (8322) * | _____ % | | _____ % |
| Total | | | 100 % |

* Denotes foreign fund

You cannot complete a transfer either "from" or "to" a LifeCycle Portfolio in this Section 3: Transfer of Current Assets. If you wish to do so, you must complete Section 2: Investment Allocation of Future Contributions by selecting either a LifeCycle Portfolio (Option 1) or Your Own Investment Mix (Option 2). Your current assets will then be automatically transferred into your selected option on the next quarterly rebalancing date (note that you must elect automatic rebalancing under Option 2 for this to occur). For assistance with the transfer between funds, please contact the Morneau Shepell Canadian Blood Services pension call centre at 1-877-252-4442.

Section 4. Notes

- No guarantee can be given that any investment mix will perform the best in any given period.
- While Canadian Blood Services will provide ongoing investment support materials to members, you are responsible for your investment selections. You may wish to seek advice from your personal financial adviser.
- The future asset mix in your portfolio may vary from the percentages you initially chose to invest in each fund because it will reflect the relative performance of each fund. You may want to review your portfolio from time to time.
- Canadian Blood Services retains the right to change investment managers, insurance companies, trust companies, or fund custodians from time to time as is deemed to be in the best interests of Plan members. This may result in a transfer of funds to a new manager, insurance company, trust company, or fund custodian.
- The Plan administration fees will be deducted from your accounts at the beginning of the month and the Investment Management fees will be deducted from your accounts at the end of the month.
- In the absence of clear or proper investment directions, Morneau Shepell will deposit the contributions into the member's account in the Moderate LifeCycle Portfolio with a retirement age of 65.**

Section 5. Certification

- I have read the terms and conditions listed on page 2 and I certify that the Identification information provided on page 1 is correct.
- I authorize Canadian Blood Services and the agents retained by Canadian Blood Services to obtain from and exchange any information about me, my spouse, or my minor children with an insurance company, another company, or another person who requires information for the purpose of determining my benefit entitlements under the pension plan.
- I hereby request that any contributions to the Defined Contribution Pension Plan be invested based on the choices that I have selected in Section 2 or Section 3 above.
- I understand that the elections I have made in this form will remain in force until I request to change them in accordance with the provisions of the Plan.

Signature of Employee

Date (yyyy/mm/dd)

Employee No.

Privacy of Information - Canadian Blood Services (CBS) knows that confidentiality of personal information is important. The personal information you provide on this form is used and retained to administer your pension plan and comply with any legal and regulatory requirements. Any information you provide on this form or other information you provide for your pension plan may be provided to the pension plan administrator (Morneau Shepell), an insurance company, or other company or person who requires the information for the purpose of determining your benefit entitlements under the pension plan. For the purpose of auditing the pension plan, it may also be provided to the auditors of the pension plan who are required to keep it confidential. Access to this information by CBS and at Morneau Shepell will be limited to: staff at CBS and at Morneau Shepell who, in the performance of their jobs, are involved in managing your pension information; persons to whom you have granted access; and, persons authorized by law. You have the right to request access to the personal information in your file, and if necessary, correct any inaccurate information. If you have questions or concerns about our privacy practices, please contact the CBS privacy office by email - privacy@blood.ca or by phone 1-613-739-2483.